



Commercial Air Conditioning Maintenance Checklist

A quick-reference guide to what a thorough commercial service should cover. Print it, pin it up, or keep it on file alongside your service records.

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| ☐ | Filters
Inspected and replaced if needed |
| ☐ | Refrigerant levels
Checked for correct charge |
| ☐ | Electrical connections
Tested for wear and safety |
| ☐ | Condensate drains
Cleared and cleaned to prevent blockages |
| ☐ | Coils
Cleaned for airflow and efficiency |
| ☐ | Thermostat
Calibrated for accurate temperature control |
| ☐ | Belts and bearings
Inspected on applicable systems |
| ☐ | Performance test
Full system test completed before sign-off |
| ☐ | Service report
Provided for your insurance and compliance records |

Need a hand keeping on top of this?

TSR's commercial maintenance programs are built around your business, not the other way round. Get in touch to talk through a schedule that works for you.